**International Office (Faculty of Engineering)**

The International Office is - on the one hand - part of the Dean’s Office in the Faculty of Engineering. On the other hand, the office is in close relationship with the Coordinating Centre for International Education and the Erasmus Office on the main campus. The office (room 122, 123, 124 and 206) is based at 2-4 Ótemető Street (4028 Debrecen).

Upon the student’s request the following documents can be issued:

* Certificate of student status
* Transcript of records
* Certificate for internship
* Pre-degree certificate (issuing the degree certificate is under way)
* Certified true copy of degree certificate of graduated students

Erasmus mobility program:

signing and sealing Learning Agreements

General tasks of the International Office:

* assistance in course registration/deregistration,
* receiving credit transfer request forms and other request forms,
* assistance in exam registration/deregistration,
* extending expected date of graduation on Neptun,
* modifying personal data on Neptun,
* assistance in solving potential timetable conflicts,
* sending out general study-related Neptun messages/emails,
* terminating student status.