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**Code:**

**ECTS Credit Points: 3**

Year, Semester: year/ semester

Number of teaching hours/week: 2

Lecture:

Practice: 2

**Topics**: Intercultural Communication Skills

**Literature: Intercultural Communication Skills course material (E-Learning) and miscellaneous hand-outs and videos**

**Schedule**

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| **1st week: Orientation****Practice:** introduction to the course, outlining aims and requirement, general introduction, description of the student project work;  | **2nd week: Introduction to Intercultural Communication****Practice:** The elements of communication. General introduction to communication. What is intercultural communication all about? |
| **3rd week: Cultures Affecting People and Communication****Practice:** Culture of origin, culture of the organization and the culture they live in. | **4th week: Non-verbal Communication in a Multicultural Environment****Practice:** The elements of non-verbal communication in a multicultural environment.  |
| **5th week: Verbal Communication****Practice:** Verbal communication, greetings, introducing oneself, using first-name terms etc. | **6th week: Small Talk and Socializing****Practice:** Socializing in a multicultural environment. The importance of small talk, possible topics. |
| **7th week: Subtle Cultures vs Explicit Cultures****Practice:** The difference between subtle and explicit cultures | **8th week: Student Project Work****Practice:** Students prepare project work as described and assigned in the first class. The presentation and evaluation of the project work. |
| **9th week: Student Project Work****Practice:** Students prepare project work as described and assigned in the first class. The presentation and evaluation of the project work. | **10th week:** **Student Project Work****Practice:** Students prepare project work as described and assigned in the first class. The presentation and evaluation of the project work. |
| **11th week: Student Project Work****Practice:** Students prepare project work as described and assigned in the first class. The presentation and evaluation of the project work. | **12th week: Student Project Work****Practice:** Students prepare project work as described and assigned in the first class. The presentation and evaluation of the project work. |
| **13th week: Student Project Work****Practice:** Students prepare project work as described and assigned in the first class. The presentation and evaluation of the project work. | **14th week: Student Project Work****Practice:** Students prepare project work as described and assigned in the first class. The presentation and evaluation of the project work. |
| **15th week: Student Project Work****Practice:** Students prepare project work as described and assigned in the first class. The presentation and evaluation of the project work. |  |

**Requirements**

**A, for a signature:**

Participation at practice classes is compulsory. Students must attend classes and may not miss more than three occasions during the semester. In case a student does so, the subject will not be signed and the student must repeat the course. Attendance at classes will be recorded by the lecturer. Being late is equivalent to an absence. In case of further absences, a medical certification is needed. Missed classes must be made up for at a later date, as discussed with the lecturer.

**B, for a grade:**

Students are required to actively take part in in-class discussions. The are also required to prepare a mini project work by the second half of the semester as specified during the first class. It is usually a short presentation on a certain aspect of intercultural communication. Should someone fail to present their mini project work as agreed, they will have to give the presentation at a later occasion and will automatically be downgraded, meaning they cannot get a better grade than a 3 (satisfactory).