Date received: Registry number:

Received by: Item number:

Administrator:

**General request**

**Name:**

**Date of birth:**  **NEPTUN code:**

**Address:**

**Phone:** **E-mail:**

**Subject of the request:**

**Reason:**

**Attachments:**

**Study program:**

**Level:** ☐ BSc ☐ MSc ☐ postgraduate

Credits earned in total: Credits registered in the current semester:

Date:

Student’s signature

**Instructor’s opinion**

□ Supported □ Not supported

**Reason:**

Date:

Instructor’s signature

**Head of Department’s opinion**

□ Supported □ Not supported

**Reason:**

Date:

Head of Department’s signature

**Faculty’s decision**

□ Accepted □ Not accepted

Date:

Vice-Dean for Educational Affairs